

# WARRIOR RUN INTERNSHIP NETWORK (WIN)



Cathy Grow, Transition Coordinator  
Julie Petrin, Special Education Supervisor

# HIGHLIGHTS OF THE PROGRAM

- Work Internship Program
- Defenders' Café
- Changes made in 2017



# WARRIOR RUN WORK INTERNSHIPS

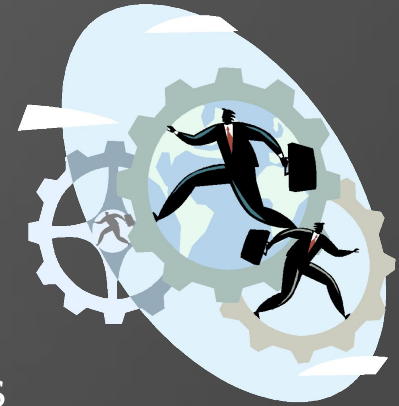
- Students receive credit and a grade
- Students will be monitored by the Transition Coordinator
- Job coaching will be available for support
- Transportation, to and from work placement, is provided by the school district
- Work placements can lead to employment after graduation



# BUSINESSES IN THE COMMUNITY

Identifying businesses in the community:

- ❖ multiple businesses were identified
- ❖ Transition Coordinator already had contacts
- ❖ businesses that were close to students' homes (transportation is an issue for this rural school district)
- ❖ businesses that could potentially offer benefits
- ❖ businesses that matched students post-secondary goals

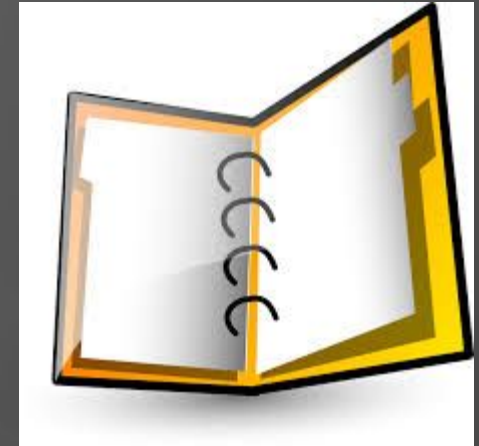


(All information on businesses was added to an excel spreadsheet)

# MEETING WITH BUSINESSES

A folder that includes:

- ❖ A card that included information about the work internship programs and contact numbers
- ❖ A cover letter
- ❖ Liability agreement
- ❖ Training agreement



# MEETING WITH BUSINESSES

Important points to discuss:

- Liability
- Job coaches
- Transportation
- Termination
- Students are not to take the place of an employee
- Goal of program

# WORK INTERNSHIP PLACEMENTS

The following businesses participated:

- Bonanza
- Riverwoods
- Milton YMCA Daycare
- Milton Salvation Army
- Northumberland County Head Start, Pre-K Counts(CSIU)
- Lingle's Neighborhood Market
- Stylebox (salon)
- Milton Standard
- Blaise Alexander Ford
- Cole's Hardware
- Phoenix Rehabilitation
- Spencer's Trucking







# MATCHING STUDENTS WITH WORK PLACEMENTS

- ❖ The Transition Coordinator made a list of students in the district that would benefit from the program looking at:
  - 1) post-secondary goals of the students
  - 2) students' schedules
  - 3) finding a business that matches a student's goals



# MATCHING STUDENTS WITH WORK PLACEMENTS



- The Transition Coordinator checked schedules
  - academic
  - transportation
  - job coach
  
- The **LAST STEP** was getting approval from the parents/guardians for the students' participation and to schedule a meeting.

# BEFORE PLACEMENT BEGINS

Once parents/guardians signed the paperwork and IEP revisions were made to include the work placement:

- Meet and greet was scheduled
- Supervisor signed the paperwork
- Start date is scheduled



# BEFORE PLACEMENT BEGINS

- Parents were notified of schedule changes, business requirements (uniform, clearances, etc.), start date and transportation
- Students ensured the completion of the application (with help from the Transition Coordinator)
- Business and parents receive final copies of all of the paperwork, along with an emergency contact form

# WORK PLACEMENTS START



- ★ Job coach works with students for 1 week or longer
- ★ Transition Coordinator visits the work placement 1x/week to have the supervisor complete a survey on the iPad (show example)
  - Data is used in the students' IEPs

# WORK PLACEMENTS START

- ★ Parents of work internship students receive monthly progress reports
- ★ Businesses get the opportunity to complete end of the school year evaluation form for the Work Internship Network



**KEEP  
CALM  
AND  
START  
WORK!**

# WORK PLACEMENTS IN DISTRICT

Some students will be placed in work internships throughout the district:

- Sophomores or Juniors requiring more vocational training
- Students are usually placed in other school buildings (middle or elementary)
- Safe place where students won't get fired
- Close monitoring
- Leads to placement in the community
- All paperwork is completed, as if they were working in the community

# MONITORING OF WORK PLACEMENTS

- ❑ Supervisors complete google survey forms
- ❑ Grades check is completed 1x/week
- ❑ Job coach can be placed back for redirection
- ❑ Student can be pulled from work placements
  1. behavior problems
  2. failing grades
  3. business initiated
  4. student has chosen a different career path

\*STUDENTS WILL BE PLACED IN ANOTHER PLACEMENT (2 STRIKES IN THE COMMUNITY)





# TRANSITION IMPROVEMENTS

- Transition Seminar class
- Student meetings with OVR 1x/month
- Parent meetings 1x/month with Networks, Training and Development (grant through Northumberland County)
- Transition classes 1x/week in AS, LSS and ES classrooms with P.E.T.S. (Pre-employment Transition Services)
- Transition clinics, conferences and tours

# DEFENDERS' CAFÉ

The Defenders' Café is a vocational program in the high school. It helps to teach students (autistic/life skills) vocational skills such as money & budgeting, computer & ordering, cooking, cleaning, teamwork, and time management skills. This café fosters the relationship between Special Education students with their Regular Education peers. This program helps to prepare them to work in the community.



# DEFENDERS' CAFÉ

- How did it begin (the classroom)?
- Where did the money come from?
- Who is going to work in the café?
- Did you have support from staff?
- How do you keep track of data?
- Does it profit?





# DEFENDERS' CAFÉ

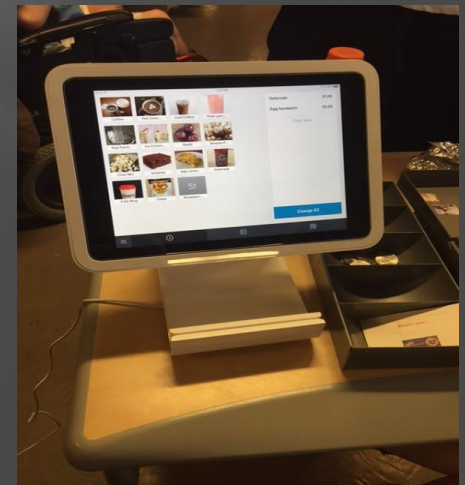
Profits from the Defenders' Café goes towards monthly incentive field trips for all work internship students and Defenders' Café staff, as well as purchases that improve the café.



# DEFENDERS' CAFÉ

The Defenders' Café has improved since its first year in 2014.

- Mobile delivery to the elementary school and high school
- Catering for events
- Purchase of appliances and furniture
- Passed inspection by the Department of Agriculture



# DEFENDERS' CAFÉ

## Changes for the future

- The purchase of more equipment (serving area will be built)
- Possibly another business opportunity
- Events in the cafe



# DEFENDERS' CAFÉ

Video on Defenders' Cafe  
and Work Internships



**WARRIOR RUN  
TRANSITION MANUAL  
and  
TRANSITION WEBSITE**

<http://www.wrds.org/Content/562>

# WARRIOR RUN INTERNSHIP NETWORK

WARRIOR RUN TRANSITION COORDINATOR:

Cathy Grow - (570)649-5138 ext. 4022

[cgrow@wrsd.org](mailto:cgrow@wrsd.org)

WARRIOR RUN SUPERVISOR OF SPECIAL EDUCATION:

Julie Petrin - (570)649-5138 ext. 5010

[jpetrin@wrsd.org](mailto:jpetrin@wrsd.org)